

A Three Day National Workshop On "Payroll Management"

(24th to 26th SEPTEMBER 2020)

<p>Master of Business Administration (M.B.A)</p> <p>WORKSHOP</p> <p>PAYROLL MANAGEMENT</p> <p>Convener: Prof. N. Gurunatha Naidu, Director, SVIM</p> <p>Coordinator: Dr. Joice Swarnalatha R</p>			 		
 <p>Digital Platform Zoom App</p>	 <p>Date 24-09-2020 (Thursday) to 26-09-2020 (Saturday)</p>	 <p>Time 04:00 PM - 06:00 PM</p>			

Resource Person

Mr. ALEX MELWYN S

HR & Training Consultant, Chennai.

- No Registration Fee
- E-certificate will be issued for every participant

WHO CAN PARTICIPATE?

Students, Faculty
& Management Executives



ORGANIZED BY

Master of Business Administration (M.B.A)
Sree Vidyanikethan Institute of Management, Tirupati – 517 102

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A Three day national workshop on "Payroll Management" was organized on 24th to 26th September 2020 by Department of MBA, Sree Vidyanikethan Institute of Management, Sri Sainath Nagar, Tirupati. There were 587 registrations received from 19 states of India. The participants were from different streams like students, faculty, professors, research scholars and industry executives. The platforms used for conducting of workshop were Zoom and YouTube live streaming.

Day 1, 24th September 2020:

The session started at 4.00 PM with welcome address by **Dr.Joiceswarnalatha R**, Assistant Professor, Dept of MBA, Sree Vidyanikethan Institute of Management. The opening remarks were given by **Prof.N.Gurunatha Naidu**, Director, SVIM and convener of the workshop. The profile of the resource person was presented by Ms.Pooja Shravan, Student of SVIM. **Ms K.Ghaya**, Assistant Professor SVIM was the Co-coordinator for the workshop.

Mr Alex Melwyn S, HR Consultant, Trainer was the resource person. On the first day the resource person concentrated on giving awareness about compensation and benefits. He also gave overview about the components of compensation both statutory and non-statutory compliances. Under statutory compliances basic, HRA, Travel, Medical, EPF, Pension and ESI were covered on the first day. At the end of the session the queries from the participants of Zoom and YouTube live chat box were answered by the resource person. The session was closed at 6.00 PM.

Day2, 25th September 2020:

The session started at 4.00PM with brief recap of the 24th September 2020 session by **Dr.Joiceswarnalatha R**. The resource person **Mr Alex Melwyn** covered other components under statutory and non-statutory compliances. Later the session went on with practical work outs in excel. The resource person explained about the salary break ups in the excel giving the description about calculation of variable pay along with other components. At the end of the session the queries from the participants on Zoom and YouTube live streaming chat box were answered by the resource person. The session was closed at 6.00 PM.

Day 3, 26th September 2020:

The session started at 4.00 PM with brief overview about the last 2 days sessions. In this session the resource person enlightened about the IT deductions and the session went with practical workout in excel sheet. Once again the resource person brushed the three days concepts. The queries from both Zoom participants and youtube live streaming chat box were cleared by the resource person. The session ended at 6.00 PM with vote of thanks by **Dr.Joiceswarnalatha R**, Co-coordinator of workshop.